

Christian Life Training



CALVARY
ACADEMICS

Mentored Student

Registration Guide

MRG

A mentor centre specializing in advanced e-learning technology

Mentored Student Registration Guide

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Read also the separate **Study Guide:**

Study Guidance (What you have, how to check and start)

The Spiritual Side (Character Building Programme)

The Mentored Student

Correspondence training is not a Biblical concept – Mentoring is

e-Learning

DESCRIPTION OF A MENTORED STUDENT

A student enrolled for a Certificate or Diploma in a **Church Life (or Ministry) Programme** where there is no Tuition Centre available for lecture contact sessions.

STUDY MATERIAL

The **Church Life** study material outlined on page 8 to 12 is used for *mentored students*. It forms the basis of a prescribed set of academic activities which, due to the absence of some of the formal lectures, is **different** in principle.

METHOD OF LEARNING ●

These academic activities or elements of learning are brought in through a **Mentor** to compensate for the lack of lectures. Several activities are added:

- **Personal & Study Skills***
- **Planned Bible Reading**
- **Scripture Memory Plan**
- **Character Building**
- **Practical Ministry**
- **Communication Training***
- **Human Relations***
- **Extra Academic Reading**
- **Grammar Tuition**
- **Vocabulary Building**

*Life Skills Courses

MENTORED SESSIONS

The Mentor oversees the progress made by the student by completing the **Module Report** and the **Course Material Order**. These worksheets prescribe activities that must take place in order to complete the curriculum (programme of modules), and in the end to receive the **certificate** or **qualification**. The Mentor facilitates the study process to satisfy the **credit requirements** (hours of activities) prescribed to reach the set **objectives**.

ADDITIONAL ACADEMICS

To make up for the lack of lectures, the learner should **read** relevant books and articles, which are of *a suitable nature* with respect to the topics being studied. These may come from the Mentor's personal library or the student's own personal book acquisitions. The **Internet** and each **module CD** also provides an excellent source of research and suitable reading material.

PRACTICAL TASKS

The student completes the prescribed Tasks called for in the **Practical** section: **Work** (in Church context), **Ministry** (in the community), **Mission** (in other area), and **Personal work** (caring for an individual for some time).

SKILLS DEVELOPMENT

Life skills development suitable for Ministry such as: Study Skills, Grammar (oral/written) and Inter-personal Communication form part of the curriculum. This is studied in parallel with the other work.

REGISTRATION ON CHRISTIAN LIFE (CLT) WEBSITE

All **mentored students** at Certificate and Diploma level, must register on the Calvary Academics (CA) Website to gain student access to on-line resources and for automatic marking of on-line tests. The mentor will also record assessment marks on-line for the student. The cost per student is R120 for 160 credits, which may take up to 36 months (3 years) to complete.

ASSESSMENT METHOD (e-learning)

The Student will be given marks by the **Mentor** for the **written assessments**, the **practical tasks**, **group work** (or discussion sessions) and the **Workfile** which shows proof of activities. Web-based **tests** are written on the CA Website. Tests count for about 34%. Students are to be trained to write the test on the CA Website. The student does the e-Cards that are provided on the CD, recording the page numbers, to help prepare for the random tests. This method provides the necessary proof of preparation.

ADMISSION BY TUITION CENTRE

A mentored student applying for acceptance into the Certificate or Diploma programme receives entry by being registered by a Mentor or Tuition Centre in the normal way by providing **proof of identity** and **Matric** results. If the student cannot attend classes, Calvary will allow the student to be mentored by an **approved Mentor** who is near the student's residence. The TC may charge the student an **admission fee** (recommended R200) per study year, or per semester in a calendar year.

COURSE MATERIAL AND STUDY FEES

The **course material** is obtained for a **fee** as indicated per module. Mentor fees are paid to the Mentor per session*. (See comment* and **Mentor Guide**) International students applying to study, pay the web fees. They will be allocated to a TC and must submit the details of an acceptable Mentor.

* Recommended fee for two or three learners is R50 each, and with a single learner R100 per session (40 to 80 minutes).

Registration: Student Details

Student Number:

Personal:

Are you a Mentor?

Title: Mr Yes

Initials: J.A.

Preferred Name: Spikes

First Names: John Anthony

Last Name: Smith

ID No:

(Provide photocopy of ID for TC file)

Date of Birth:

Day Month Year

Photo: (Black & white or colour, normal 38x38mm)



Recent photo please
This page must be on file at the responsible Tuition Centre. The TC admin will be responsible to update all marks.
This form must be on file as a student **document of proof** to maintain a complete learner portfolio and to regulate the supply of curriculum.

TC enroll date:

Univ. Student Number:

Date Reg. with CU:

Day/Mo/Yr

For a Calvary qualification, first register as a University student.

Address:

We will send post to the first address:

Postal address: P.O. Box 123

Welkom

Country: _____

Physical address: River Street 56
Sunview Flats 25
Welkom

Mentor:

Who will act as your mentor?

Name: Thomas Brown

Your mentor must register on the same kind of form.

Contact:

Work No: (035) 567 8901

Fax No: (035) 567 8902

Cell Phone: 074 945 7654

Home No: (035) 567 8903

e-mail: abcde@gmail.com

Highest previous qualification: _____ **Transfer Credits**

Matric Boys High 1989

e.g. Matric or Diploma. State also place and date. Provide copy of diploma

Programme:

Certificate, Diploma etc. in ...

Name: Christian Life Cert

Programme Code

Specialization: None

(If any)

Courses:

Graduate at: CLT CAcad CUniv

- Christian Basics 1
State course names or description or RPL if any
- Discipleship Growth 1
- Study Skills 1
- Old Testament Survey
- Values of Christ
- Interpers Coms 1
-
-

Final Mark

AGREEMENT

I understand and accept the conditions of training at CLT as set out in the **Mentored Student Agreement**. I will abide by these rules and regulations which safeguard the ideals of discipleship and the moral atmosphere.

I will be an example of **good Christian character and conduct** at all times and places while I am enrolled as a student.

I hereby **indemnify** my Mentor and CLT from any claims of compensation (outside of undue fees paid) that may occur during my studies.

Signature: S.I.G. Nature

Tuition Centre: Ask Dean to Sign

Character Building

Rom 5:4 ... endurance creates character, and character creates confidence – GW

Introduction

The Spiritual Side

Studying at **Calvary Academics** is not just about academic excellence. It is also about your life as a Christian. You want to be enriched in your spirit. As Paul says: (1Cor 6:20) *"for you are bought with a price. Therefore glorify God in your body and in your spirit, which are God's."* Grow in God!

Christian Life Balance Sheet

Have you sometimes wondered where you are spiritually? Like a business draws up a balance sheet, why not have a look at where you stand in respect of seven important **Christian foundational aspects** in your life?

Alone With God

God is a personal God. You need to talk to Him and hear from Him what He wants to say to His dearest child, that's you! For this you should **set aside some time**, just like Adam and Eve did before the fall. You will not be alone!

Bible Reading Selection

You will complete your Certificate over two Phases. Each Phase has 35 or 37 weeks. This will give you just enough time to **study** the most important 72 chapters in the Bible at a rate of **one chapter per week**.

eSword Software Programme

This is one of the best and certainly the most popular Bible software packages available today – and its free! You can use this, whenever you need to quote from the Bible. Use it for your quiet time. You may set the font to any size you like and read your Bible on-screen. Have a look at the commentaries for expert explanation on difficult texts. Choose your version wisely. The **New King James** or **Holman** is very good but has to be purchased. The old **1933/1953 Afrikaans translation** is by far the best Afrikaans version.

Critical Christian Issues

Agreement form next page

Other topics will be published on the Website forums throughout the year. These discussions are meant to help you grow to Christian maturity. They are not marked and do not form part of your compulsory curriculum. It will, however, affect your thinking, the discussions with your Mentor, the way you do your work, your studies and your general **Christian view of life**.

Mentored Student Agreement

A **student** or as he/she is also going to be referred to, **the learner**, enrolls with Calvary and signs this agreement only after he/she is fully informed of all the rules and regulations as contained in the Mentored Student Registration Guide which is made available from the local Tuition Centre or the student's personal Mentor. The learner is aware of the fact that all administrative matters have been delegated to one such local organisation such as a Tuition Centre or a personal Mentor associated with a Tuition Centre.

The learner is therefore fully informed of the rules and regulations with respect to the following matters:

- Entry level of each academic programme or course
- The nature, content, and requirements for each programme
- The admin fees set by the local Tuition Centre or personal Mentor
- The costs (student fees) of each of the modules of the programme
- The expected kind of behaviour and specific rules applying to the Tuition Centre (Bible School) where application is made
- The available facilities and conditions of access to them
- The nature of the **Outcomes Directed Learning** offered by us.

The Tuition Centre is a ministry of excellence which aims to establish Christian standards. As such we ask students to adhere to the same **standards of excellence**. The student therefore agrees to the following:

I understand the objectives of **Calvary University** (CU). I am prepared to engage in serious study and application of God's Word in my life. I understand the tuition requirements and the responsibility involved.

I have read the **Mentored Student Guides** and understand all the policies and rules therein. I make a commitment to abide by them. I will be an example of **good Christian character and conduct** at all times and places during the time that I am enrolled as a student. I understand that studying through CU is a privilege and that the TC administration and CU have the right to require withdrawal of a student at any time to safeguard the ideals of **discipleship** or the **moral atmosphere**. I hereby indemnify the Tuition Centre and CU from any claims of compensation that may occur during my studies, outside of my study fees paid in advance.

I will allow my name and earned credits to be placed on a qualification generating **Data Base**.

Applicant's Signature: S.I.G. Nature Name: Mr. John Smith
(Please print clearly.)

Date of Application: 14022008 Mentor Name: Dr. Thomas Brown

Applied at Tuition Centre: Christian Life – Sinoville

Signature of Acceptance of Dean or Mentor: S.I.G. Nature

The Distance Mentor

The distance mentor will assure spiritual growth while the student is trained

Making Disciples

DEFINITION OF A MENTOR

An experienced and trusted adviser. An experienced person in an organisation who trains and counsels new employees or students. – Oxford Dictionary.

WHO CAN BE A MENTOR?

A personal mentor will facilitate learning in areas that may be a considerable distance from a Tuition Centre. A Mentor has an appropriate qualification and, preferably, some experience in the field of Ministry. The Mentor is a person the student respects and can trust. Apart from a good reputation and professionalism, the Mentor must be able to handle some of the necessary evaluation of the learner's progress in the **Church Life Programme**.

WHAT IS EXPECTED OF A MENTOR?

The Mentor must be available **in close proximity** to the mentored student who studies for a **Christian Life Certificate** or **Diploma**. Since the teaching model of our Lord Jesus Christ was one of **personal contact** and **spiritual input**, we believe that a student who **cannot** be at a Bible School where interactive sessions are offered, the **personal mentor principle** is acceptable. The student needs someone to give guidance, advice, be a sounding board, and offer wise counsel. Such a person has to have a thorough grasp of **Church Life**, which embraces the Charismatic/Pentecostal way of thinking. The task of the Mentor is further defined in the **Mentor Guide**.

FEEDBACK / SOUNDING BOARD

The mentored student should have regular meetings with the Mentor. The mentor may charge between R50 and R100 per session*. The learner will receive guidance and feedback on, for instance, written assignments, e.g.:

- The general **layout** and usage of fonts, alignment and space in the essay
- The correct usage of a **reference system** for citation and Bibliography
- The **suitability** of books or Websites used as source material
- How the evidence found in the source material was **analysed**
- The way in which a **logical conclusion** was reached

* Recommended fee for two or three learners is R50 each, and with a single learner R100 per session (40 to 80 minutes).

- Formulating and reaching an own **conclusion** or opinion
- How well the work was **formulated** (sentence construction etc.)
- Whether **reasoning** ability was shown
- Whether critical **evaluation** was applied
- Whether the **style** is clear enough for others to read
- Whether an understanding of the meaning of **words** was demonstrated

Since the student does not attend classes to hear live lectures, the Mentor creates a learning environment similar to the group discussions in a Tuition Centre. It is essential that the mentored student **reads** and **studies** the set section of the material before each meeting with the Mentor.

ASSESSMENTS

The Mentor is responsible for the marking of assignments and tasks as required for each module. The evaluations are formative, which means that the student learns through performing of the task or group discussion for which an evaluation mark /% is given. Each Mentor should become familiarised with the **Web-access process** in order to assist the student. The final aim is that all tests will be written on-line by registered students. Each student must first be registered on the Website for a course in order to write the test. The Mentor can help the student with these tests by encouraging the student to use the e-cards that are be provided. Page numbers written on the e-card print-out will serve as proof of required preparation for the Web tests.

COUNSELLING FOR DISCIPLESHIP

Since **Church Life** is not only an academic course, but also preparation for the Ministry, students must have access to counselling on a spiritual level and academic level – preparing someone to work with people within a spiritual (Christian) faith context. The Mentor will be required to steer the student along prepared guidelines for suitable discussions, as well as monitoring appropriate activities.

Registration form next page

HOW A MENTOR IS APPOINTED

Mentors are registered at a Tuition Centre to act on behalf of Calvary to facilitate more effective learning. A CLT representative will examine the suitability of the qualifications as well as the necessary practical experience needed for their mentoring function. A candidate will give proof of **qualification** (an appropriate qualification or being **over 40**) and **identification** by submitting certified copies of these documents. (See following pages) If a personal interview cannot be arranged, a **personal testimony** from a local pastor, or established academic, or professional, is acceptable.

Mentor Registration Form

Mentor Number:

1	0	7	0	7	9
---	---	---	---	---	---

PERSONAL DETAILS

Name: Dr. Thomas
(Include Title)

Surname: Brown

ID No: 4807285012083
(Provide photocopy)

Date of Birth:

2	8	0	7	1	9	4	8
---	---	---	---	---	---	---	---

Photo: (Black & white or colour, normal 38x38mm)



A copy of this page must be on file at the Bible School (Tuition Centre) with whom the Mentor is associated. It serves as the **document of registration**.

Training will allow the Mentor to continue facilitating at advanced levels.

Phone: abcde@gmail.com

Cell: (035) 567 8901

Fax: 074 945 7654

email: (035) 567 8902

Address: River Street 56

Street/Box: P.O. Box 123

Town: Welkom

Code: 9876 (or Country)

BANK DETAILS

Account Holder: T.C.H.
Brown

Bank: First City Bank

Branch: Welkom

8	9	0	2	1	2
---	---	---	---	---	---

Account No:

2	3	4	5	6	7	8	9	0	2	3
---	---	---	---	---	---	---	---	---	---	---

EXPERIENCE

Highest academic qualification held:
(for instance Dip.Min, B.Ed, or over 40):

Diploma in Ministry
(Provide photocopy)

Where: River of Life College

Year of qualification: 1994

Are you doing further studies? Yes

Are you also a Leader/Pastor? Leader

Can/Do you counsel? Regularly

Are you willing to disciple? Yes

Who can give you a character reference?

Name: Rev. Tony Carothers

Tel/Cell: 034-123 4567

With which T Centre are you associated?

Joy College

3	4	5
---	---	---

AGREEMENT

I accept, as the condition of this agreement, to act on behalf of Calvary as a Mentor to students who are registered with us for completion of a Certificate or Diploma.

I will give personal guidance according to the **Calvary description of a Mentor** as I will **complete and submit reports**.

It is my responsibility to negotiate with the candidate(s) an agreed mentoring fee.

Signature: S.I.G. Nature

Date: 22/07/2008

TC Dean Signature: Sig Nature

Learning Providers

Five organisations working together towards the worlds best ministry qualifications.

Christian Life Training

Christian Life Training (CLT) is one of the most dynamic and rapidly growing educational institutions in South Africa. CLT was established in 1985 when training material was **prepared** and **published** for the church. A series of four short courses (about 60 credits each) were launched in 1990 to enable local churches country-wide to operate their own Bible Schools. We call them **Tuition Centres**. CLT is an organisational facilitator for **TC's**.

Calvary Academics

The new material CLT uses is all branded under the name **Calvary Academics**. This includes the **Life Skills**, **Business Skills** and **IT Skills** modules as well as the Bible book reading material called **Mini Bible College**. To augment this material we will establish a **Web access learning environment** delivering the new e-learning electronic media to the student.

The Tuition Centre

With regard to the training environment, the modern trend is moving away from a seminary facility towards **short course** training in the church. This allows for experiential learning of **Church-life** in a Bible School or **Tuition Centre** environment – through lecturers, tutors and mentors.

Calvary University

University Registration next page

Calvary University as a private institute of learning has set a **new standard for higher education** by developing a preferred e-learning format which combines technology, the latest textbooks, interactive Websites, and the local Tutor or Mentor within a **Christian context**. This will enable Christian learners to equip/qualify themselves for a world that poses increasing demands on the skills and knowledge of its intellectual participants.

Christian Quality Assurance

Christian Quality Assurance, has as its primary purpose the international accreditation of **Christian institutions** for higher education. It first of all strives to provide necessary information about accreditation to institutions who seek to improve their quality and level of accreditation. Through its evaluation activities, CQA also provides public assurance about the educational quality of those Christian colleges and Universities.

Calvary University

Student Registration

Payment Record

Provided upon first registration:
always refer to this number

CU student number: 37658

TC student number: 105,789

This is a record of payment made into the following account:

Calvary University 2

First National Bank

Acc. No.: 620 6016 7585

Br. Code: 25 10 37

I hereby indicate my decision that I want to be registered as a student at **Calvary University**. I am familiar with the possibilities of studying in a specific direction with a study group as required by CU and am satisfied with these arrangements.

I realise that no study group, Centre or Higher Institution represents Calvary University. Assistance given is offered to me as a private individual.

(These names without a title will appear on the certificate)

Student full ID Names: John Anthony

Student Surname: Smith Title: Mr

Identification No.: 5502145097085 (ID/Passport)

Postal Address: River Street 56

Town & Country: Welkom, South Africa 0345
Postal Code

My highest qualification is: Diploma in Accounting

Programme registering for: CLCO1 Christian Life Certificate

Centre Name & Code: Joy College 567

Mentor Name & Code: Dr. Thomas Brown 104789

Registration Fee Paid: \$ 85.00 = R 650.00 (fixed by agreement)

Exchange Rate: R 7.647 per \$ Selling Rate (not buying rate)

Please phone any local bank for the Rand/US\$ selling rate.

Date of Rate & Payment: 20/08/2009 (Must be on the same day)

Student personal e-mail: abcde @ gmail.com

Student Tel/Cell numbers : (035) 567 8901 0741 4567890
phone cell

Completed by (Print name):

T. Brown

Signed: Signature Date 21-02-2008

NB: This is a registration for one Calvary University qualification and is optional. This document must be faxed to the TC fax no.

Studying as a Mentored Student

All the action steps to take when you start to study as a Mentored Student

1

Read:
Start-up Guide

The **Student Start-up Guide** page describes the most important step, which is to find a Mentor. Read all the pages and take the suggested steps.



2

Find:
Distance Mentor

The appointment and duties of a Mentor (student assessment, guidance and academic counsel) are explained on the **Distance Mentor** pages. See also the **Mentored Student** pages.



3

Forms:
Registration

All the needed forms with examples to register a **mentor** and a **student** with us are provided, also the optional registration with **Calvary University** if you wish to receive their qualification certificate instead of the one from CLT.



4

Study Overview:
Programme

A colourful overview of the two semester curriculum (2 years) showing the courses leading to the CL Certificate. The **study schedule** contains a list of modules, CD's and the fees.



5

First Step:
Order Module(s)

To start your studies, you must send the **Course Material Order** with the Registration Forms. All fees must be **prepaid**.



6

Study:
Method - How to

When you receive your material, read through the **Mentored Student Study Guide** provided. This will show you how to study and which resources are available on the CD.



7

Get Credits:
Submit your work

Upon completion of a module, your work must be marked by your Mentor. You will receive credits every time you make progress – ultimately resulting in a qualification.

Student Start-up Guide

An overview of what a student must do to be mentored for a Ministry programme.

Follow the Steps

The attached documents are packed with information. They are set out to make it easy to understand if read carefully. Provide us with accurate details when you complete the registration forms. This will assist us to better communicate and serve you as you study.

The previous page depicts a series of logical steps. The process will help you as you follow the **Church Life programme** (a group of courses). It will enrich your life and help you to be a more effective member in your church. (If you did any studies before now you may be eligible for credits. This is called **Recognition of Prior Learning – RPL.**)

Read the Information **1** *Inform*

It is always good to read an important paragraph twice. To remain compact, forms often have little room. Read the fine print to prevent misunderstandings. Read the questions again to see if you filled in all the relevant information correctly. Complete also the local Tuition Centre's forms, if any.

You Need a Mentor **2** *Appoint*

CLT does not have students who study on their own. A Christian course also deals with formation of character. **Discipleship** is part of **the Great Commission**. A teacher must be involved. If a mentor did not approach you, you must find such a person. (See the pages titled **The Distance Mentor.**)

A personal mentor will facilitate learning away from the Tuition Centre. A Mentor has an appropriate qualification and, preferably, experience in the field of Ministry. He/she is a person **of solid character**, who will be a **pillar of strength** to the student, and able **to give trustworthy progress reports** on the character growth, and academic and practical achievements.

Follow Through on your Decision **3** *Study*

Involve the Mentor who has presented these documents to you. Doing these courses will improve your life and your skills. The more you study, the better. Start now by sending in the forms and apply for the **Study Guide**. Be prepared to pay for the first course material as well as the registration fee. Read the guiding material carefully and prepare to hand in the first assignment and task. These will then be marked for credit on your record. Act today.

Mentor Guide

An overview of what a Mentor does to facilitate learning for a Mentored Student

Personal Contact

Mentoring students is a Biblical concept. Interaction with students enhances their learning abilities and therefore their **Life in Christ**. For this reason close proximity is a requirement of the Calvary mentoring system.

Suitably Qualified

To successfully mentor students the mentor needs to have an academic qualification higher than the one which the student is enrolled for. We also value practical experience highly, which may result in accepting a Mentor.

Spiritual Guidance

This is one of the most important functions of the Mentor. The **Church Life** Programme is a response to the Lord's command of *making disciples*. This ideal runs through all our programmes, activities and evaluations.

Academic Advice

If students have questions of an academic nature – the Mentor must have such a background of **the world of Academia** that he will not be out of his depth in handling the general type of questions that may be asked.

Test Marking or Web-tests

The long-term ideal is to have automatic marking Web-tests in place. Until then a manual test for each major topic of a module is set and marked.

Computer Literacy

The e-learning environment of our programme demands that the Mentor and student be computer literate. Assistance to handle the e-learning elements of the Calvary programme is available on-line.

Internet Access

Should the students not have access to the Internet, the Mentor should at least be able to provide this. Sometimes a local library will have the facility for a monthly or yearly fee. For Web-tests students need Internet access.

Mentor Fees

An acceptable fee structure should be negotiated with the students. We suggest R50 per student if the Mentor sees 2 or 3 students at a time, otherwise R100 could be charged for a 40 to 80 minute mentoring session.

Module Report

The **Module Report** is the most important document in the mentoring system because it displays the student's performance and progress. It requires the Mentor's interaction with the students in seven activities. Tests and assignments are also marked towards credits by the Mentor.

Lectures

Instruct the students to mark the printed page with a highlighter or underline with pen and add their own Scripture references, comments, lists, etc. as part of the learning process. Then **check the boxes** against completed lectures.

Reinforcing

They will remember the facts, understand the concepts and make the values their own as they are exposed to the material in different ways by hearing, interacting and seeing (reading) each lecture several times.

Summarising

The slides give a summary of the material in one way. Students can also edit the slides, write their own summary or use the provided **Mind-Map software** to arrange the concepts in new ways that make sense to them.

Evaluating

Check the boxes against lectures for which they have completed a Web-test or written a test. Circle the blocks for which they have chosen to do an assignment. Let them do at least two assignments, to be marked by you.

Practical

Encourage students to be appointed to specific work in the local church and the local community. Have they travelled for a kingdom reason? Are they serving people with needs in any way? Report by ticking the boxes.

Character

Let them meditate on the two given virtues, study Scriptures and pray about them. Let them apply each practically or observe how people apply these principles. Require a paragraph or two about each one and discuss.

Bible Reading

Students must read four **Bible Chapters** per module. They should keep a diary on their Bible reading and summarise the content of each chapter. They must select 7 Bible memory verses from the supplied verse list in the study Guide and commit these to memory.

Church Life Programme

Use CA and CLT courses in the new A4 format books within an e-learning environment.

1 Year part time: **Cert. in Christian Discipleship**

Entry level: **Grade 10. Matric only required if not over 22 years**

Mentored through the following 7 modules: **Credits** **Orders**

● Christian Basics Vol 1	CHB1	12	}	1
Ministry Praxis (Evaluation)	MPX	9		
● Old Testament (a Survey) Vol 1	OTS1	5	}	2
Computer Basics	CMB	2		
● Values of Christ	VCH	7	}	3
How to Listen	LSN	2		
● Christian Basics Vol 2	CHB2	12	}	4
● The Gospels and Acts	GSA	8		
How to Learn	LRN	2	}	5
● Discipleship Growth Vol 1	DGR1	10		
● Survey of the Letters	SLT	9	}	7
Use Spare Time Effectively	UST	2		

Students **attend** these lectures in order to complete the course. Self-study is a vital component. A Tuition Centre **Tutor** or a Distance **Mentor** provides contact. A learning guide sets out the work to be done. CDs are available.

Note: The main modules are: **12** The other material is from the **Mini Bible College** and should be read beforehand by the learner. Each of the MBC modules is coupled with (a skill), one of them an **IT skill**. Apply for a:

- **Certificate in Discipleship** 80 credits

Should the student have sufficient IT experience **CMB** may be evaluated by **RPL**.

This is followed by a **Christian Life Certificate** (see page 10)

All lecture books are prepared by **Calvary Academics** and are provided by us as part of the tuition offered. This programme makes use of advanced e-learning technology of Calvary which we use to mentor students for higher education.

Our Textbook Topics

Themes and modules offered in the various A4 format text books: arranged per phase

CHB1 Christian Basics 1 (Old Book No's)

THE GODHEAD	01 ⁴
FOUNDATION DOCTRINES	02 ³ 03 ³
PERSONAL DEVELOPMENT	20 ³ 21 ³
CHRISTIAN CHARACTER	24 ⁴ 25 ³

CHB2 Christian Basics 2

NEW COVENANT	06 ⁴
FINANCIAL WISDOM	37 ³ 38 ⁴
PRIORITIES OF LIFE	39 ²
PRAYER (3 Volumes)	26 ³ 27 ³ 28 ²

DGR1 Discipleship Growth 1

THE WHOLE MAN – SSB	19 ³
HOLY SPIRIT – FRUIT	30 ³ 31 ⁴
FAITH	04 ³ 15 ⁴
HOLY SPIRIT – LEADING	22 ³ 23 ³

QPV1 Equipping for Victory 1 (Phase 2)

THE NAME OF JESUS	18 ³
ARMOUR OF GOD	09 ³ 10 ³
CONFESSION	05 ³
BELIEVER'S AUTHORITY	16 ² 17 ²
HEALING	13 ³
MUSIC MINISTRY	64 ³

CHM1 Christian Maturity 1

THE LOVE WALK	29 ²
FAMILY LIFE	33 ³ 34 ³
RAISING CHILDREN	56 ³ 57 ²
LIFE OF ADORATION	35 ³ 36 [*]
SPIRITUAL FATHERING	32 ⁰

MPR1 Ministry Principles & Praxis

ANALYSIS OF MINISTRY	53 ³
SUPPORTIVE GIFTS	54 ⁵
PRACTICAL MINISTRY	61 ³ 62 ²
EVANGELISM TRAINING	V1 ² V2 ³
SOULWINNER'S GUIDE	V3 ³ V4 ²

CHL1 Christian Leadership 1 (Phase 3)

BASIC LEADERS COURSE	72 ³ 73 ⁴ 74 ⁵
MINISTRY OF LEADERSHIP	66 ² 67 ³
CHURCH ADMINISTRATION	68 ³
MOTIVATION	69 ³

CHL2 Christian Leadership 2 (Phase 3)

LEADERSHIP PROFILE	75 ² 76 ²
EXCELLENCE OF MINISTRY	79 ³ 80 ³
SCHOOL OF OBEDIENCE	81 ⁴ 82 ⁴
THEOL OF PRAISE & WORSHIP	77 [*] 78 ⁰⁸

PTR1 Pastoral Training 1 (Phase 3)

IMPORTANCE OF HEBREW ROOTS	83 ⁰⁸
THE GREEK LANGUAGE	84 ⁰⁸
THE ART OF INTERPRETATION	85 ³ 86 ³
THE ART OF PREACHING	87 ³
COMMUNICATION TODAY	88 ⁰⁸
EFFECTIVE PASTORING	89 ³ 89B ²

Mini Bible College Material

OTS1 Old Testament (a Survey) Vol 1

The Bible, Genesis to Joshua 86 pages

VCH Values of Christ

31 Values and Sermon on the Mount 130 pg

GSA The Gospels and Acts

Matthew, Luke, John & Acts 140 pg

SLT Survey of the Letters

122 pg

OTS2 Old Testament Vol 2 (Phase 2)

Judges to Song of Solomon 122 pages

MRF Marriage & Family

70 pg

SRM Study of Romans

197 pg

GJH1 Gospel of John Vol 1

106 pg

OTS3 Old Testament Vol 3 (Phase 3)

The Prophets, Isaiah to Malachi 104 pages

PCH Principles of Christ

142 pg

SCR Study of Corinthians

101 pg

GJH2 Gospel of John Vol 2

106 pg

(Superscript numbers³ indicate no of lectures or* not av.)

Church Life Programme

Use CA and CLT courses in the new A4 format books within an e-learning environment.

1 Year part time: **Christian Life Certificate**

Entry level: **Grade 10** (over 22) **or Matric + Certificate in Discipleship**

Mentored through the following 7 modules: **Credits** **Orders**

● Equipping for Victory Vol 1	QPV1	11	}	1
Ministry Praxis (Evaluation)	MPX2	8		
● Old Testament (a Survey) Vol 2	OTS2	7	}	2
Improve your Conversation	ICV	2		
● Marriage and Family	MRF	5	}	3
Improve Personal Relations	IPR	2		
● Study of Romans	SRM	11	}	4
Increase your Self-confidence	ISC	2		
● Christian Maturity Vol 1	CHM1	11	}	5
● Gospel of John Vol 1	GJH1	6		
e-Mail Basics	EMB	2		
● Ministry Principles & Praxis Vol 1	MPR1	13		7

Students **attend** these lectures in order to complete the course. Self-study is a vital component. A Tuition Centre **Tutor** or a Distance **Mentor** provides contact. A learning guide sets out the work to be done. CD's are available.

Note: The main modules are: **11** The other material is from the **Mini Bible College** and should be read beforehand by the learner. Each of the MBC modules is coupled with (a skill), one of them an **IT skill**. Apply for a:

- **Christian Life Certificate** +80 credits: total **160** credits

Should the student have sufficient IT experience **EMB** may be evaluated by **RPL**.

This is followed by a **Christian Life Diploma** (see the page 12)

This Certificate called "Christian Life Certificate" is the first qualification since it provides for more than 120 credits. For international recognition the student may apply for a Certificate to be issued by Calvary University. Apply at the Tuition Centre.

Our Textbook Topics

Themes and modules offered in the various A4 format text books: arranged per phase

Diploma in Shepherding, (B.Min)

DGR2 Discipleship Growth 2 (Phase 4)

HOLY SPIRIT – GIFTS	07 ⁴ 08 ⁶
HOLY SPIRIT – ANOINTING	40 ⁴
SPIRITUAL AUTHORITY	41 ³ 42 ²
THE KING AND HIS KINGDOM	45 ⁶

QPV2 Equipping for Victory 2

CREATION “EX NIHILO”	44 ³
TABERNACLE OF MOSES	47 ³
FEASTS (3 Volumes)	48 ³ 49 ³ 50 ²
CHRISTIAN ETHICS	46 ³

CHM2 Christian Maturity 2

THE REALITY OF HEAVEN	43 ³
THE TEN COMMANDMENTS	118 ⁵
PROPHETIC MINISTRY	65 ³
POTENTIAL OF MINISTRY	51 ³ 52 ³

MPR2 Ministry Principles & Praxis

ANGELS & DEMONS	11 ² 12 ³
DELIVERANCE	14 ²
WOMEN IN MINISTRY	55 ⁴
CHILDREN’S MINISTRY	58 ³ 59 ³
UNDERSTANDING YOUTH	60 ³

PTR2 Pastoral Training 2

CHURCH HISTORY	90 ⁴ 91 ⁴
WORLD RELIGIONS	92 ³
CULTS AND OCCULTS	93 ⁵ 94 ³
MINISTRY OF INTERCESSION	63 ⁴
COUNSELLING	70 ³ 71 ²

STH1 Systematic Theology B.Min (Phase 5)

INTRODUCTION TO THEOLOGY	95 ⁴
DOCTRINE OF GOD	96 ⁵
ANTHROPOLOGY – MAN AND SIN	97 ⁵
THE LORD JESUS CHRIST	98 ⁴
THE ATONEMENT	99 ³
SALVATION OF GOD	100 ⁵

STH2 Systematic Theology B.Min (Ph. 5)

THE HOLY SPIRIT	101 ⁵ 102 ⁵
THE NEW TESTAMENT CHURCH	103 ⁴
THE LAST THINGS	104 ³
HISTORY OF CHRISTIAN DOCTRINE	105 ⁰⁸
CROSS CULTURAL COMMUNICATION	106*

Second half of B.Min (Phase 5)

BBI Bible Introduction

THE BIBLE – GOD’S WORD	122 ³
OLD TESTAMENT SURVEY	123 ⁰⁸
BACKGROUND TO THE NT	124 ⁰⁸
THE CENTRALITY OF CHRIST	142 ⁴ 143 ⁵
PAUL THE APOSTLE	130 ⁴

NTB1 New Testament Books

GOSPEL SURVEY	125 ³ 125B ⁴
GOSPEL OF JOHN	126 ³ 127 ³
ACTS IN ACTION	128 ³
ROMANS – GOOD NEWS FOR ALL	129 ⁴

Bachelor Ministry (Honours)

NTB2 New Testament Books (Phase 6)

1CORINTHIANS	131 ⁴
GALATIANS – BOOK OF LIBERTY	132 ⁴
EPHESIANS – CHRIST’S BODY ON EARTH	133 ⁴
PHILIPPIANS – A HAPPY FELLOWSHIP	134 ⁴
COLOSSIANS – CHRIST CENTRED FAITH	135 ⁴
THESSALONIANS – THE RETURNING LORD	136 ⁶

NTB3 New Testament Books

PASTORAL EPISTLES	137 ⁴ 138 ³
HEBREWS – GLORIOUS SAVIOUR	139 ³ 140 ³
JAMES – PRACTICAL THEMES	141 ³
THE REVELATION OF JOHN	144 ⁰⁸

OTB1 Old Testament Books

GENESIS – BOOK OF FIRSTS	107 ³ 108 ³
EXODUS – BOOK OF REDEMPTION	109 ³ 110 ³
LEVITICUS – BOOK OF SERVICE	111 ³ 112 ³
JUDGES – FAITHLESSNESS AND DELIV.	113 ³

OTB2 Old Testament Books

SAMUEL – BOOK OF MONARCHY	114 ³ 115 ²
KINGS – 3RD & 4TH BK OF MONARCHY	116 ⁵
NEHEMIAH – GOD’S BUSINESS MAN	117 ³
INTRODUCTION TO PSALMS	119 ⁷
MAJOR & MINOR PROPHETS	120* 121*

Course Material Order

Use this order form to get your first study material. This is for mentored students.

Get your Studies Going

How to order the "next" module materials!

Every programme has its own selection and order of Modules. These modules are made up by text books, CD's and other guidance material. Continue your studies by ordering the next set of material timeously. Look at the **Church Life Overview** to see which module is to be completed next. You may order a few modules simultaneously or just one at a time. Select the module codes for the next **Church Life programme** as indicated on the bottom right of each **Module Report**.

Module Order Details

Make sure you use 2009/2010 prices!

Write the correct **Module description**, **code** and **price** from the **Module Report** or **Church Life Overview** into the Order Details as below. Add up total of **fees**. Deposit this amount in the indicated bank account. **Add no postage** (Speedmail is not available). Fax this order **with the deposit slip** glued to the bottom of this page as indicated. (See your **TC Info Sheet** for the exact details.)

Expect your study material in the mail within a week. At registration you received a **student number**. Whenever you order study material, please quote this same allocated **student number**.

At your first registration we gave you your **Student Number**: ↗

Student Details	
Title:	Name:
Surname:	
Street/Box:	
Suburb:	
Postcode:	
Tel/Cell:	
e-mail:	
ID:	(Send ID Copy)

Order Details (This is how you order your first module.)		
Module description	Code	Fees
1 Student Registration Fee	REG	R120
2 Christian Basics Vol. One	CHB1	320
3 Resources CD for CHB1	RCHB1	27
4 Mentored Student Study Guide	MSG	30
5 Introducing Calvary University	ICU	20
Bank this amount and fax the bankslip with this order.		R517
See the TC Info Sheet for the exact bank & fax details. Also fax all documents below.		

Place the bank deposit slip here and fax the ORDER with the BANKSLIP to our fax number:

(Print clearly)

Bank Deposit Slip: ABSA, NedBank, Standard, FNB

Note: Remember (the first time) to fax all the following:

1. Registration: Student Details
2. Mentored Student Agreement
3. Copy of Identification Document (ID)
4. Copy of Highest Qualification (e.g. Matric)
5. Mentor Registration Form (if you are his/her first student)
6. Course Material Order (This form with Bank slip)
7. Registration form for Calvary University (optional)

Your Response:

Act on your Enquiry!

Please fill in the forms to register and order the first Study Module.

We would be happy to serve you on the phone. Please make a 5 minute phone call to a Mentor for a few quick answers on your initial questions.

(number quoted separately)

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Note: CLT does not offer any qualifications but helps Tuition Centres to Mentor students who are registered at a place of Higher Education. CLT does not issue qualifications, merely gives advice regarding planning for life-long learning.

Mentored Student Agreement

A **student** or as he/she is also going to be referred to, **the learner**, enrolls with Calvary and signs this agreement only after he/she is fully informed of all the rules and regulations as contained in the Mentored Student Registration Guide which is made available from the local Tuition Centre or the student's personal Mentor. The learner is aware of the fact that all administrative matters have been delegated to one such local organisation such as a Tuition Centre or a personal Mentor associated with a Tuition Centre.

The learner is therefore fully informed of the rules and regulations with respect to the following matters:

- Entry level of each academic programme or course
- The nature, content, and requirements for each programme
- The admin fees set by the local Tuition Centre or personal Mentor
- The costs (student fees) of each of the modules of the programme
- The expected kind of behaviour and specific rules applying to the Tuition Centre (Bible School) where application is made
- The available facilities and conditions of access to them
- The nature of the **Outcomes Directed Learning** offered by us.

The Tuition Centre is a ministry of excellence which aims to establish Christian standards. As such we ask students to adhere to the same **standards of excellence**. The student therefore agrees to the following:

I understand the objectives of **Calvary University** (CU). I am prepared to engage in serious study and application of God's Word in my life. I understand the tuition requirements and the responsibility involved.

I have read the **Mentored Student Guides** and understand all the policies and rules therein. I make a commitment to abide by them. I will be an example of **good Christian character and conduct** at all times and places during the time that I am enrolled as a student. I understand that studying through CU is a privilege and that the TC administration and CU have the right to require withdrawal of a student at any time to safeguard the ideals of **discipleship** or the **moral atmosphere**. I hereby indemnify the Tuition Centre and CU from any claims of compensation that may occur during my studies, outside of my study fees paid in advance.

I will allow my name and earned credits to be placed on a qualification generating **Data Base**.

Applicant's Signature: _____ Name: _____
(Please print clearly.)

Date of Application: Mentor Name: _____

Applied at Tuition Centre: _____

Signature of Acceptance of Dean or Mentor: _____

Mentor Registration Form

Mentor Number:

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PERSONAL DETAILS

Name: _____
(Include Title)

Surname: _____

ID No: _____
(Provide photocopy)

Date of Birth:

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Photo: (Black & white or colour, normal 38x38mm)



A copy of this page must be on file at the Bible School (Tuition Centre) with whom the Mentor is associated. It serves as the **document of registration**.

Training will allow the Mentor to continue facilitating at advanced levels.

Contact & Address

Phone: _____

Cell: _____

Fax: _____

email: _____

Address: _____

Street/Box: _____

Town: _____

Code: _____ (or Country)

BANK DETAILS

Account Holder: _____

Bank: _____

Branch: _____

--	--	--	--	--	--

Account No:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

EXPERIENCE

Highest academic qualification held:
(for instance Dip.Min, B.Ed, or "over 40"):

_____ (Provide photocopy)

Where: _____

Year of qualification: _____

Are you doing further studies? _____

Are you also a Leader/Pastor? _____

Can/Do you counsel? _____

Are you willing to disciple? _____

Who can give you a character reference?

Name: _____

Phone/Cell: _____

With which Tr Centre are you associated?

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AGREEMENT

I accept, as the condition of this agreement, to act on behalf of Calvary as a Mentor to students who are registered with us for completion of a Certificate or Diploma.

I will give personal guidance according to the **Calvary description of a Mentor** as I will **complete and submit reports**.

It is my responsibility to negotiate with the candidate(s) an agreed mentoring fee.

Signature: _____

Date: _____

TC Dean Signature: _____